

Govt. of India  
Central Hindi Directorate  
(Department of Higher Education)  
Ministry Of Education

West Block VII, R.K.Puram,  
New Delhi – 110066  
Dated : 08 /10 /2024


**VACANCY CIRCULAR**

Applications in the prescribed proforma (as per annexure I & II) are invited from eligible staffs for filling up of 02 (Two) posts of Assistant Director (Languages) on deputation for a period of one year on short term basis in Central Hindi Directorate, Department of Higher Education, Ministry of Education as per the details given below :-

1.	Name of the post & Pay Level	<b>Assistant Director (Languages)</b> Level 10 of the Pay matrix
2.	Period of Deputation	Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed 3 years).
3.	Age Limit	The maximum age limit for appointment by transfer on deputation (including short-term contract) <b>shall be not exceeding 56 years</b> as on the closing date of receipt of applications.
4.	Eligibility Criteria	Deputation (including short term contract). Officers under the Central/State Government/ UTs/Autonomous/Statutory Organizations/PSUs/Universities/Recognized Research Institutions. (a) (i) holding analogous post on regular basis in the parent cadre/department; <p style="text-align: center;">or</p> (ii) with two years service in the grade rendered after appointment thereto on a regular basis in the Level-9 of pay matrix Rs. 53100-167800 or Level-8 in the Pay Matrix Rs. 47600-151100 or equivalent in the parent cadre/department; <p style="text-align: center;">or</p> (iii) with three years service in the grade rendered after appointment thereto on regular basis in the Level-7 of the pay matrix Rs. 44900-142400 or equivalent in the parent cadre/department; and (b) Possessing the following educational qualifications and experience : <b>Essential</b> :

		<p>(i) Masters degree in Hindi or Sanskrit from a recognized University or equivalent OR Masters degree in Linguistics with Hindi Literature as one of the subjects in Degree level.</p> <p>(ii) English as one of the subjects of study at Degree level (iii)with 3 years experience of Teaching degree/ diploma classes/Terminological work on writing technical articles of Books and/or Translation or both.</p> <p><b>Desirable :</b> (i) Experience of Lexicographical work involving use of Hindi from a government organization</p> <p>(i) Experience of Lexicographical work involving use of Hindi from a government organization</p> <p>(ii) Studied one Indian language other than Hindi and one foreign language other than English in 10<sup>th</sup> standard or any higher level.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 3: The maximum age limit for appointment by transfer on deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
5.	Qualification	N/A
6.	How to apply	<p>The complete application of the willing and eligible officials, who may be relieved immediately after selection, may be sent through proper channel to the <b>Director, Central Hindi Directorate, West Block- VII, R.K.Puram, New Delhi-110066</b> within 60 days from publication of notice in Employment news paper along-with :</p> <p>a) Up-to-date copies of APARs for the last 5 years duly attested on each page by an Officer.</p> <p>b) Cadre clearance</p> <p>c) Vigilance Clearance</p> <p>d) Details of minor/major penalty imposed on the officer by the Competent Authority, if any.</p>
7.	Pay & Allowance	Pay of the selected officials will be fixed in accordance with Govt. of India instructions issued by DOPT from time to time.

Applications of willing and eligible officials may be forwarded to the **Director, Central Hindi Directorate, Ministry Of Education, West Block- VII, R.K.Puram, New Delhi-110066** within 60 days from the date of publication of notice in Employment News Paper.

  
( Sangita James )  
**Administrative Officer**

To ;

1. All Ministries/Departments of Central Government – with a request to circulate the vacancy to their entire field sources including attached/subordinate offices.
2. E-Governance Unit (for uploading the circular on Directorate's website).