

F. No. 4-2/2020-Coordination (CHD)
RFQ: Third Party Evaluation - Central Hindi Directorate

4. Purpose of RFQ

4.1 The purpose of this RFQ is to select an agency for third party evaluation study. The objective of this document is to provide indicative information about the scope and objectives; payment terms, terms and conditions and parameters for selection of the agency.

4.2 Critical Information Applicants are advised to study this RFQ document carefully before submitting their proposals. Submission of a proposal in response to this RFQ shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

4.3 Applicants eligible as per criteria will be shortlisted based on the information/proofs provided by them. The shortlisted agency (ies) will be invited to make a presentation to the Evaluation Committee. The notice for shortlisting of agencies for presentation will be intimated individually and will be uploaded on the website www.chd.mhrd.gov.in .

4.4 Proposal must be submitted at the Director, CENTRAL HINDI DIRECTORATE DEPARTMENT OF HIGHER EDUCATION MINISTRY OF EDUCATION, WEST BLOCK-VII , R.K PURAM NEW DELHI - 110 066 in one master sealed envelope marked as "Proposal for Third Party Evaluation " containing the 'Technical Proposal' and 'Financial Proposal' in two separate sub-envelopes. The name and contact details of the agency should be clearly indicated on all these envelopes.

4.5 Applicants are requested to follow the timelines mentioned below:

S No.	Information	Details
i	RFQ No. and Date	F.No. 4-2/2020 Coord. (Chd) dated
ii	Last date (deadline) for submission of RFQ Proposal	10 days from publication of RFQ
iii	Addressee and Address at which proposal in response to RFQ notice is to be submitted	The Director, CENTRAL HINDI DIRECTORATE, DIRECTORATE DEPARTMENT OF HIGHER EDUCATION MINISTRY OF EDUCATION, WEST BLOCK-VII , R.K PURAM NEW DELHI - 110 066
iv	Opening of RFQ Proposal for Technical Presentation	10 days from publication of RFQ
v	Presentation on RFQ Proposal by the agency (ies)	will be intimated & notified at www.chd.mhrd.gov.in
vi	Selection of agency	will be intimated & notified at www.chd.mhrd.gov.in